

ORDINANCE NO. 2011-25-18

AN ORDINANCE AMENDING ORDINANCE NO. 2011-25, AS AMENDED BY ORDINANCE NO. 2011-31, ORDINANCE NO. 2011-33, ORDINANCE NO. 2012-037, ORDINANCE NO. 2012-045, ORDINANCE NO. 2011-25-05, ORDINANCE NO. 2011-25-06, ORDINANCE NO. 2011-25-07, ORDINANCE NO. 2011-25-08, ORDINANCE NO. 2011-25-09, ORDINANCE NO. 2011-25-10, ORDINANCE NO. 2011-25-11, ORDINANCE NO. 2011-25-12, ORDINANCE NO. 2011-25-13, ORDINANCE NO. 2011-25-14, ORDINANCE NO. 2011-25-15, ORDINANCE NO. 2011-25-16 AND ORDINANCE NO. 2011-25-17 OF THE TOWN OF PROVIDENCE VILLAGE, TEXAS WHICH ESTABLISHES THE SCHEDULE OF FEES TO ADD FEES FOR EARLY GRADING PERMITS, COMMERCIAL FENCE PERMITS, POD CONTAINER PERMIT, MODIFY CERTIFICATE OF OCCUPANCY FEES FOR BOTH RESIDENTIAL AND COMMERCIAL, ADD A FEE FOR FLOODPLAIN MANAGEMENT REVIEW AND MODIFY EXHIBIT “A” TO REFLECT SAME; PROVIDING FOR SEVERABILITY, EFFECTIVE DATE AND PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the Town of Providence Village is authorized to set a fee schedule to be applied to the permits, licenses, services and programs provided by the Town of Providence Village; and

WHEREAS, the Town of Providence Village has the authority to provide for the health, safety and welfare of its citizens;

WHEREAS, Texas Local Government Code Section 51.001(1) provides that the governing body of a municipality may adopt, publish, amend or repeal an ordinance, rule or police regulation that is for the good government, peace, or order of the municipality; and

WHEREAS, the establishment of a schedule of fees is in the best interest of the public; and

WHEREAS, it is necessary to modify Section 1 “Fee Schedule”, subsection 1.02 “Building/Construction Plan Review Fees” to include fees for Early Grading Permit, Commercial Fence Permits and POD Container Permit; and

WHEREAS, it is necessary to modify subsection 1.03 entitled “Certificate of Occupancy Permits” to modify the fees for both residential and commercial inspections; and

WHEREAS, it is necessary to modify subsection 1.07 entitled “Land Zoning and Development Fees” to include Floodplain Management Review fee; and

WHEREAS, it is necessary to modify Exhibit “A” to update the “Building Permit” and “Land Zoning and Development Fees” to reflect said modifications; and

NOW THEREFORE:

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN PROVIDENCE VILLAGE, TEXAS:

SECTION 1 - FEE SCHEDULE

1.01 Municipal Court Fine and Fee Schedule

- (1) Court Security Fee: \$3.00 per conviction
- (2) Court Technology Fee: \$4.00 per conviction
- (3) Special Expense Fee: \$25.00 per conviction
- (4) Citation Fees: See Town Municipal Clerk
- (5) Credit Card Payment Fee: Not to exceed 5.0% of the total transaction
- (6) Audio Recording of Court Proceedings: \$25.00 per individual cause number(s)
- (7) Copies of Accident Reports: \$6.00 per report

1.02 Building/Construction Plan Review Fees

- (1) Residential One Family Dwellings: New, Additions, Remodels
- (2) Commercial Projects: New, Addition, Alteration, or Interior Finish
- (3) Building, Construction and Trades Inspection Fees
- (4) Septic System Permits & Inspection Fee

See Exhibit "A" attached

1.03 Certificate of Occupancy Permits

See Exhibit "A" attached

1.04 Contractor Registration Fees

See Exhibit "A" attached

1.05 Town Payment Charges

- (1) \$50.00 for any returned check
- (2) Credit card convenience fee: All in person or telephone credit card transactions process at Town Hall –not exceed 5.0% of fee, fine, court costs, or other charges being paid

1.06 **Food, Food Establishments, and Inspection Fees**

See Exhibit “A” attached

1.07 **Land Zoning and Development Fees**

See Exhibit “A” attached

1.08 **Notary Charges**

Texas Government Code Ann. §406.024 sets out the maximum fees a Notary Public, or their employer may charge for notary public services. A Notary Public who charges more than the maximum set out below subjects the notary to possible criminal prosecution and suspension or revocation of the notary’s notary public commission by the Secretary of State’s office.

- (1) No charge for signature and seal
- (2) No charge for each additional signature
- (3) No charge per page for copies of all records or papers in the Notary Public’s office.

1.09 **Public Information Requests**

(1) Standard paper copy. The charge for standard paper copies reproduced by means of an office machine copier or a computer printer is \$.10 per page or part of a page. Each side that has a printed image is considered a page.

(2) Nonstandard copy. The charges for nonstandard copies are:

- (A) diskette--\$1.00;
- (B) cd/r – cd/rw--\$1.00
- (C) oversize paper copy (i.e.: 11 inches by 17 inches)--\$.50
- (D) specialty paper—actual cost
- (D) Blueprint/Blueline paper--\$.20/linear foot (all widths).

(3) The charges in this subsection are to cover the cost of materials onto which information is copied and do not reflect any additional charges that may be associated with a particular request.

(4) Programming personnel. If a particular request requires the services of a programmer in order to execute an existing program or to create a new program so that requested information may be accessed and copied, the governmental body may charge for the programmer's time.

(A) The hourly charge for a programmer is \$28.50 an hour, including fringe benefits. Only programming services shall be charged at this hourly rate.

(B) Governmental bodies that do not have in- house programming capabilities shall comply with requests in accordance with §552.231 of the Public Information Act.

(5) If the charge for providing a copy of public information includes costs of labor, a governmental body shall comply with the requirements of Government Code, Chapter 552, §552.261(b).

(6) Other Personnel Charge.

(A) The charge for other personnel costs, incurred in processing a request for public information is \$15 an hour, including fringe benefits. Where applicable, the other personnel charge may include the actual time to locate, compile, and reproduce the requested information.

(B) Another personnel charge shall not be billed in connection with complying with requests that are for 50 or fewer pages of paper records, unless the documents to be copied are located in:

(a) two or more separate buildings that are not physically connected with each other; or

(b) a remote storage facility.

(C) Other personnel time shall not be recovered for any time spent by an attorney, legal assistant, or any other person who reviews the requested information:

(a) to determine whether the governmental body will raise any exceptions to disclosure of the requested information under Subchapter C of the Public Information Act; or

(b) to research or prepare a request for a ruling by the attorney general's office pursuant to §552.301 of the Public Information Act.

(D) When confidential information is mixed with public information in the same page, personnel time may be recovered for time spent to obliterate, blackout, or otherwise obscure confidential information in order to release the public information.

(E) If the charge for providing a copy of public information includes costs of labor, a governmental body shall comply with the requirements of Government Code, Chapter 552, §552.261(b).

(7) For purposes of paragraph (6)(B) of this subsection, two buildings connected by a covered or open sidewalk, an elevated or underground passageway, or a similar facility, are not considered to be separate buildings.

(8) Overhead charge.

(A) Whenever any labor charge is applicable to a request, a governmental body may include in the charges direct and indirect costs, in addition to the specific labor charge. This overhead charge would cover such costs as depreciation of capital assets, rent, maintenance and repair, utilities, and administrative overhead. If a governmental body chooses to recover such costs, a charge shall be made in accordance with the methodology described in paragraph (5) of this subsection. Although an exact calculation of costs will vary, the use of a standard charge will avoid complication in calculating such costs and will provide uniformity for charges made statewide.

(B) An overhead charge shall not be made for requests for copies of 50 or fewer pages of standard paper records unless the request also qualifies for a labor charge pursuant to Texas Government Code, §552.261(a)(1) or (2).

(C) The overhead charge shall be computed at 20% of the charge made to cover any labor costs associated with a particular request. Example: if one hour of labor is used for a particular request, the formula would be as follows: Labor charge for locating, compiling, and reproducing, $\$15.00 \times .20 = \3.00 ; or Programming labor charge, $\$28.50 \times .20 = \5.70 . If a request requires one hour of labor charge for locating, compiling, and reproducing information ($\$15.00$ per hour); and one hour of programming labor charge ($\$28.50$ per hour), the combined overhead would be: $\$15.00 + \$28.50 = \$43.50 \times .20 = \8.70 .

(D) Microfiche and microfilm charge.

(a) If a governmental body already has information that exists on microfiche or microfilm and has copies available for sale or distribution, the charge for a copy must not exceed the cost of its reproduction. If no copies of the requested microfiche or microfilm are available and the information on the microfiche or microfilm can be released in its entirety, the governmental body should make a copy of the microfiche or microfilm. The charge for a copy shall not exceed the cost of its reproduction. The Texas State Library and Archives Commission has the capacity to reproduce microfiche and microfilm for governmental bodies. Governmental bodies that do not have in-house capability to reproduce microfiche or microfilm are encouraged to contact the Texas State Library before having the reproduction made commercially.

(b) If only a master copy of information in microfilm is maintained, the charge is \$.10 per page for standard size paper copies, plus any applicable labor and overhead charge for more than 50 copies.

(9) Remote document retrieval charge.

(A) Due to limited on-site capacity of storage documents, it is frequently necessary to store information that is not in current use in remote storage locations. Every effort should be made by governmental bodies to store current records on-site. State agencies are encouraged to store inactive or non-current records with the Texas State Library and Archives Commission. To the extent that the retrieval of documents results in a charge to comply with a request, it is permissible to recover costs of such services for requests that qualify for labor charges under current law.

(B) If a governmental body has a contract with a commercial records storage company, whereby the private company charges a fee to locate, retrieve, deliver, and return to storage the needed record(s), no additional labor charge shall be factored in for time spent locating documents at the storage location by the private company's personnel. If after delivery to the governmental body, the boxes must still be searched for records that are responsive to the request, a labor charge is allowed according to subsection (d)(1) of this section.

(10) Computer resource charge.

(A) The computer resource charge is a utilization charge for computers based on the amortized cost of acquisition, lease, operation, and maintenance of computer resources, which might include, but is not limited to, some or all of the following: central processing units (CPUs), servers, disk drives, local area networks (LANs), printers, tape drives, other peripheral devices, communications devices, software, and system utilities.

(B) These computer resource charges are not intended to substitute for cost recovery methodologies or charges made for purposes other than responding to public information requests.

(C) The charges in this subsection are averages based on a survey of governmental bodies with a broad range of computer capabilities. Each governmental body using this cost recovery charge shall determine which category(ies) of computer system(s) used to fulfill the public information request most closely fits its existing system(s), and set its charge accordingly. Type of System--Rate: mainframe--\$10 per CPU minute; Midsize--\$1.50 per CPU minute; Client/Server--\$2.20 per clock hour; PC or LAN--\$1.00 per clock hour.

(D) The charge made to recover the computer utilization cost is the actual time the computer takes to execute a particular program times the applicable rate. The CPU charge is not meant to apply to programming or printing time; rather it is solely to recover costs associated with

the actual time required by the computer to execute a program. This time, called CPU time, can be read directly from the CPU clock, and most frequently will be a matter of seconds. If programming is required to comply with a particular request, the appropriate charge that may be recovered for programming time is set forth in subsection (d) of this section. No charge should be made for computer print-out time. Example: If a mainframe computer is used, and the processing time is 20 seconds, the charges would be as follows: $\$10 / 3 = \3.33 ; or $\$10 / 60 \times 20 = \3.33 .

(E) A governmental body that does not have in-house computer capabilities shall comply with requests in accordance with the §552.231 of the Texas Government Code.

(11) Miscellaneous supplies. The actual cost of miscellaneous supplies, such as labels, boxes, and other supplies used to produce the requested information, may be added to the total charge for public information.

(12) Postal and shipping charges. Governmental bodies may add any related postal or shipping expenses which are necessary to transmit the reproduced information to the requesting party.

(13) Sales tax. Pursuant to Office of the Comptroller of Public Accounts' rules sales tax shall not be added on charges for public information.

(14) Miscellaneous charges: A governmental body that accepts payment by credit card for copies of public information and that is charged a "transaction fee" by the credit card company may recover that fee.

(A) These charges are subject to periodic reevaluation and update.

1.10 **Sign Permits**

See Exhibit "A" attached

1.11 **Solicitor/Peddler Permits and Licensing**

(1) Hawker / Peddler

(a) Resident of Town of Providence Village--\$25.00

(b) Non-Resident--\$50.00

(2) Canvasser / Solicitor

(a) Resident of Town of Providence Village--\$100.00

(b) Non-Resident--\$150.00

(c) Cash Bond—\$250.00

(3) Itinerant Vendor (Residents – 1 month, Non-Resident 15 days)

(a) Resident of Town of Providence Village--\$100.00

(b) Non-Resident--\$150.00

(c) Cash Bond—\$250.00

(4) Hawker/Peddler Large Truck

(a) Resident of Town of Providence Village--\$100.00

(b) Non-Resident--\$200.00

1.12 **Temporary Construction/Job Trailer Permits**

Application Fee - \$100.00 plus applicable permit fees. See Exhibit "A" attached.

1.13 **Nuisance Violation Fee Schedule**

(1) Citation Fee not to exceed -- \$500.00 per day per offense. See Town Municipal Clerk for exact amount.

(2) Administrative Fee not to exceed -- \$500.00 per day per offense. See Town Municipal Clerk for exact amount.

1.14 **Animal Registration Fees**

1.15 **Golf Cart Registration Permit** (Effective January 1, 2012)

(1) Registrations will be valid for the current calendar year – January-December. Prorations of fees does not apply.

(2) Initial registration--\$20.00

(3) Renewal -- \$10.00

(4) Failure to register not to exceed -- \$200.00. See Town Municipal Clerk for exact fee.

(5) Citation for ordinance violation not to exceed -- \$200.00. See Town Municipal Clerk for exact fee.

1.16 **Special Event Permit**

A. Block Parties

(1) \$50.00 deposit required to the Town of Providence Village. Deposit will be refunded upon completion, clean up and return of all Town property.

B. Special Events

(1) \$500.00 deposit required to the Town of Providence Village. Deposit will be refunded upon completion, clean up and return of all Town property.

(2) Law enforcement will be bill at current hourly rate.

(3) Application Fee -- \$150.00

(4) Late Fee -- \$10.00 per day if not submitted 60 days prior to event.

(5) Food Vendors (selling to public) -- \$100.00

1.17 **Parking Fine Schedule**

(1) See Town Municipal Clerk

1.18 **Fire Code Compliance Permits and Inspect Fees**

See Exhibit “A” attached

1.19 **Water/Sewer Rates and Fees**

(A) Rates and Fees for Water and Sanitary Sewer Services. Each prospective Customer desiring water and sanitary sewer service shall be required to provide appropriate information in order to obtain such service and shall pay any application fee. The Town shall charge each Residential Customer a fee of \$10.00, due at the opening of the account.

(B) Transfer Fee and Security Deposit for Utility Services. A non-refundable transfer fee of \$25.00 shall be charged for each Customer. Each Residential Customer and individually metered Apartment Customer shall also pay a security deposit of \$60.00. Each individually metered Commercial Customer shall also pay a security deposit of \$110.00. A Commercial Customer or Apartment Customer Connection consisting of a master meter shall pay a deposit equal to the applicable minimum monthly facility charge set out in Section 1.4(a) based upon the size of the meter. Upon final termination of service, such deposit shall be credited against amounts owed to the Town and any balance refunded to the Customer within forty-five (45) days after termination of service. The Town shall not be required to pay interest to the Customer on such security deposit. Further, any Customer whose service is terminated shall pay such deposit (if such Customer has not previously paid a security deposit) before Customer's service is restored. No service shall be restored until such fees and deposits have been received by the Town in collected funds.

(C) Monthly Rates for Residential Water Service. The following rate schedule per month, or any part thereof, shall be charged for Residential water service furnished by the Town to each Customer Connection in every instance in which a different charge is not expressly and clearly provided for herein:

- (a) Monthly base rate \$28.00

- (b) Plus, for each 1,000 gallons of water actually used:
 - (1) Under 10,000 gallons used - \$3.00 per 1,000 gallons;
 - (2) 10,001 – 12,000 gallons used - \$3.80 per 1,000 gallons;
 - (3) 12,001 – 15,000 gallons used - \$4.13 per 1,000 gallons;
 - (4) 15,001 – 20,000 gallons used - \$4.68 per 1,000 gallons;
 - (5) 20,001 – 25,000 gallons used - \$5.23 per 1,000 gallons; and
 - (6) Over 25,000 gallons used - \$8.97 per 1,000 gallons.

(D) Monthly Rates for Residential Sanitary Sewer Service. The following rates per month or any part thereof, shall be charged for Residential sanitary sewer service furnished by the Town to each Customer Connection in every instance in which a different charge is not expressly and clearly provided for herein:

- (a) For up to 10,000 gallons of water used, monthly flat rate \$45.00
- (b) For water usage over 10,000 gallons of water used, monthly flat rate \$48.75

(E) Monthly Rates for Commercial Water Service. The following rates per month, or any part thereof, shall be charged for Commercial water service furnished by the Town to each Customer Connection in every instance in which a different charge is not expressly and clearly provided for herein:

(a) Minimum monthly facility charge

- (1) ¾ inch meter - \$28.00
- (2) 1 inch meter - \$36.00
- (3) 1.5 inch meter - \$56.00
- (4) 2 inch meter - \$86.00
- (5) 4 inch meter - \$600.00
- (6) 6 inch meter - \$1,000.00

(b) For each 1,000 gallons of water metered \$3.00

(F) Monthly Rates for Commercial Sanitary Sewer Service. The following rates per month, or any part thereof, shall be charged for Commercial sanitary sewer service furnished by the Town to each Customer Connection in every instance in which a different charge is not expressly provided for herein:

(a) Minimum monthly facility charge \$32.00
(b) For each 1,000 gallons of water metered \$ 2.50

(G) Monthly Rates for Water Service to Churches, Schools and Town. The following rates per month, or any part thereof, shall be charged for water service to a church or school furnished by the Town to each Customer Connection in every instance in which a different charge is not expressly and clearly provided for herein:

(a) Minimum monthly facility charge

- (1) ¾ inch meter - \$17.00
- (2) 1 inch meter - \$25.00
- (3) 1.5 inch meter - \$45.00
- (4) 2 inch meter - \$75.00
- (5) 4 inch meter - \$500.00
- (6) 6 inch meter - \$1,000.00

(c) For each 1,000 gallons of water metered \$2.80

(H) Monthly Rates for Sanitary Sewer Service to Churches, Schools and Town. The following rates per month, or any part thereof, shall be charged for sanitary sewer service to a church or school furnished by the Town to each Customer Connection in every instance in which a different charge is not expressly provided for herein:

(a) Minimum monthly facility charge \$30.00
(b) For each 1,000 gallons of water metered \$ 1.50

(I) Monthly Rates for Water Service to Apartments. The following rates per month, or any part thereof, shall be charged per unit for water service to Apartment units served by separate meters:

- (a) Monthly base rate \$24.50
- (b) Plus, for each 1,000 gallons of water actually used
 - (1) Up to 5,000 gallons used - \$3.00 per 1,000 gallons
 - (2) 5,001 to 10,000 gallons used - \$4.00 per 1,000 gallons
 - (3) Over 10,000 gallons used - \$5.00 per 1,000 gallons.

Apartment units served by a master meter shall be charged as follows: The total number of gallons metered shall be divided by the number of apartment units to determine the average usage per unit. The average usage per unit shall be rounded up to the nearest 1,000 gallons for purposes of computing the amount to be charged hereunder. The rates specified above shall then be applied to such average usage to determine the charge per unit. The charge per unit shall then be multiplied by the applicable number of Apartment units to determine the total amount to be charged.

(J) Monthly Rates for Sanitary Sewer Service to Apartments. The following rate per month, or any part thereof, shall be charged per unit for sanitary sewer service to Apartment units served by separate meters:

- (a) For up to 5,000 gallons of water used, monthly flat rate \$45.50
- (b) For water usage from 5,001 to 10,000 gallons of water used, monthly flat rate \$47.50
- (c) For water usage over 10,000 gallons of water used, monthly flat rate \$49.50

Apartment units served by a master meter shall be charged as follows:

- (a) Minimum monthly facility charge
 - (1) $\frac{3}{4}$ inch meter - \$28.00
 - (2) 1 inch meter - \$36.00
 - (3) 1.5 inch meter - \$56.00
 - (4) 2 inch meter - \$86.00
 - (5) 4 inch meter - \$650.00
 - (6) 6 inch meter - \$1,425.00
 - (7) 8 inch meter - \$1,675.00
- (b) For each 1,000 gallons of water metered \$4.00

(K) Monthly Rates for Water Service to Park and Recreational Facilities. The following rate per month, or any part thereof, shall be charged for Park and Recreational Facilities water service

furnished by the Town in every instance in which a different charge is not expressly and clearly provided for herein:

- (a) A monthly base rate of \$17.00,
- (b) Plus \$3.00 per 1,000 gallons of water metered.

(L) Monthly Rates for Sanitary Sewer Services to Park and Recreational Facilities. The following rate per month, or any part thereof, shall be charged for Park and Recreational Facilities sanitary sewer service furnished by the Town in every instance in which a different charge is not expressly and clearly provided for herein:

- (a) For up to 10,000 gallons of water used, monthly flat rate of \$30.00
- (b) For water usage over 10,000 gallons of water used, monthly flat rate of \$32.00.

Sanitary sewer monthly charges shall not apply to any parks or recreational facilities that do not require sanitary sewer service or otherwise use sanitary sewer service. All other parks and recreational facilities shall be charged on the monthly rate for water service.

(M) Drought Contingency Plan. The water and sanitary sewer rates set forth above in Sections (C) through (J), do not include any additional fees or charges imposed by the Town during any drought response stage pursuant to the Drought Contingency Plan. Any such additional fees and charges, and any penalties under the Drought Contingency Plan, shall be billed and imposed by the Town in accordance with the Drought Contingency Plan and shall be in addition to fees or charges under this Ordinance, unless otherwise set forth in the Drought Contingency Plan.

(N) Bulk Rates. The water and sanitary sewer service rates set forth above shall not be construed to prevent the Town from furnishing water and/or sanitary sewer service to any Customer at a bulk rate if deemed advisable by the Town, which such rate to be determined on a case by cases basis.

1.20 Trash Collection and Fire Protection Services.

(A) Monthly Rates for Fire Protection Services. Each Customer, whether through Town's water services or services provided by a special utility district, shall be charged a monthly fee in the amount of \$6.80 to pay for the fire protection services furnished by a third party under contract with the Town.

(B) Monthly Rates for Trash and Recycle Collection Services. The following rate per month, or any part thereof, shall be charged for trash and recycle collection services:

- (a) A monthly base rate of \$16.25,
- (b) Plus \$6.25 per month fee for each additional trash and/or recycle receptacles.

SECTION 2. REPEAL OF CONFLICTING ORDINANCES.

All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

SECTION 3. SEVERABILITY.

In the event any clause, phrase, provision, sentence, or any part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provisions hereof other than the part declared to be invalid or unconstitutional; and the Town Council of the Town of Providence Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

SECTION 4. NOTICE BY PUBLICATION.

The Town Secretary shall give notice of the enactment of this Ordinance by promptly publishing it or its descriptive caption and penalty after final passage in the official newspaper of the Town; the Ordinance to take effect October 1, 2021.

PASSED AND APPROVED on the 21st day of September, 2021.

By: 
Linda Inman, Mayor

ATTEST:

By: 
Connie S. Sparks, TRMC
Town Secretary



Publication Date: September 24, 2021 and October 1, 2021 with Post Signal



EXHIBIT "A"

Permits

Building Permit (Permit price includes inspection in most cases)

Remodel or Addition(Single Family)	.50 per sq ft minimum \$100 min	
Remodel or Addition(Commercial, including Tenant Finish Out)	.65 per sq ft \$600 min	
New Residential (one & two family)	\$.90 per sq ft, \$2,100.00 minimum fee	
Commercial, Multi Family and Tenant Build Out	\$0.90 per sq ft minimum fee \$1,600	
Demolition of Buildings under 1,000 sq ft		\$150.00
Demolition of Buildings over 1,000 sq ft		\$175.00
Moving Permits for Buildings		\$100.00
Plan Review(Residential)	.07 per sq ft \$185 min	
Plan Review(Commercial/Multi Family)	.08 per sq ft \$200 min	
Site Plan Review Fee	\$.03 per Building sq ft Not to exceed \$1,500	
Early Grading Permit		\$500.00
Fence Repair Permit (no inspection required)		\$35.00
Fence Repair Permit (with inspection)		\$75.00
Fence Permit (New w/inspection required)		\$95.00
Fence Permit (Commercial)		\$150.00
Roofing Permit		\$75.00
Roofing Permit/w Decking Repair		\$100.00
Vent a Hood		\$85.00
Lawn Sprinkler System		\$100.00
Curb Cut Permit		\$85.00
Culvert/Driveway		\$350.00
Culvert/Driveway Reinspection (per failed inspection)		\$75.00
Swimming Pool		\$450.00
POD Container Permit		\$25.00
Certificate of Occupancy-Residential (Code inspection walkthrough)		\$75.00
Certificate of Occupancy-Residential Reinspection		\$50.00
Certificate of Occupancy-Commercial (Code inspection walkthrough)		\$100.00
Certificate of Occupancy-Commercial Reinspection		\$75.00
Building Permit -(ER w/inspection)		\$85.00
Building Permit – (EC w/inspection)		\$175.00
Temporary Gas/Electric		\$85.00
Retaining Wall (over 3'-engineering inspection required)		\$300.00
Right-of-Way (ROW) Permit		\$85.00
Red Tag Fee		\$100.00



Signs

SIGN PERMIT MINIMUM FEE	\$100.00
Athletic Sponsorship Signs	\$0.00
Awning Signs	250.00
Balloon Signs (non-residential property)	\$100.00
Banners (non-residential property, excluding local ISD's property)	\$100.00
Canopy Signs	\$100.00
Community Service Signs	\$0.00
Construction/Development Signs over six (6) square feet	\$200.00
Directory Signs	\$100.00
Flags – Non-governmental	\$250.00
Hanging Signs	\$200.00
Ingress/Egress Signs	\$100.00
Monument Signs – Multi-unit	\$250.00
Monument Signs – Single	\$250.00
Monument Signs – Subdivision	\$250.00
Non-Governmental Flags	\$250.00
Pole Signs	\$100.00
Projecting Signs	\$250.00
Real Estate Signs – over six (6) square feet	\$200.00
Special Event Signs	\$0.00
Wall Signs	\$250.00
Variance Application Fee (non-refundable)	\$150.00
Vehicular Signs	\$0.00
Vending Machine Sign	\$0.00
Warning Signs	\$0.00
Red Tag Fee	\$100.00

Heating & Air Conditioning Permits (Mechanical)

Residential (Unit Replacement and/or Repairs w/Freon Evacuation)	\$85.00
0-150,000 FTUs and/or 3 Tons Cooling	\$85.00
For Each Additional 100,00 BTUs and/or each ton cooling	\$4.50
Red Tag Fee	\$100.00

Tree Removal Permits

Tree Removal Application Fee	\$0.00
Red Tag Fee	\$100.00

Plumbing Permits

Plumbing	\$85.00
Water Heater Change Out	\$85.00
Yard Sprinklers	\$100.00



Remodeling Drainage System	\$85.00
Red Tag Fee	\$100.00

Septic System Permits

Residential Aerobic System New or Replacement	\$400.00
Repair or Modification Permit & Inspection Fee	\$150.00
Re-inspection Fee	\$75.00
Red Tag Fee	\$100.00

Contractor Registration

Electrical – Master	\$0.00
Electrical – Journeyman	\$0.00
Plumbing – Master	\$0.00
Plumbing – Journeyman	\$0.00
Mechanical	\$85.00
Irrigator	\$85.00
Backflow Preventer	\$85.00
Homebuilder/General Contractor	\$85.00
Air Conditioning	\$85.00
Pool Contractor	\$85.00
Third Party Rater	\$50.00
Septic System Installation	\$85.00
Home/General Repair	\$85.00
Right-of-Way Contractor	\$85.00

Failure to register as a contractor in the Town of Providence Village will result in a Stop Work Order and a Red Tag fee included in the registration costs.



Health / Food Inspections & Permits

Non-Profit or Public Organization (2 TFER insp)	Permit \$0 + Inspection \$250
Restaurant / Bar (2 TFER insp)	Permit \$100 + Inspection \$250
Convenience Store w/o Deli (2 TFER insp)	Permit \$150 + Inspection \$250
Mobile Food Vendor (2 TFER insp)	Permit \$100 + Inspection \$250
Temporary Event Food Vendor Non-Profit (1 TFER insp)	Permit \$0 + Inspection \$125
Temporary Event Food Vendor (1 TFER insp)	Permit \$100 + Inspection \$125
Grocery Store (2 TFER per Dept)	Permit \$300 + Inspection \$250
Daycare Facility (2 TFER insp)	Permit \$100 + Inspection \$250
Re-Inspection or Complaint Follow-up Fee Paid within 72 hrs	\$150
New Establishment or Remodel Fee	\$200
Change of Ownership Fee	\$100
Duplicate or Replacement Permit Fee	\$25

Failure to renew permit before expiration or failure to pay a re-inspection fee within 72 hrs. could result in permit revocation. Operating a Food Establishment without a current permit or without completed bi-annual inspection will result in closure and municipal citations.

Fire Code Compliance Permits & Inspection Fees

Construction Plan Review for Building Permits (min. 2 hrs.)	\$150.00
Construction Plan Review for Building Permits (in excess of 2 hrs.)	\$50.00 per hr.
Fire Sprinkler System – Above Ground	\$250.00
Fire Sprinkler System – Underground	\$250.00
Fire Alarm System	\$300.00
Alternative Fixed Fire Suppression System (non-sprinkler systems)	\$250.00
Other Fire Code Permits	\$250.00
Home Fire Inspections (Adoptions & Foster Care requirement)	\$75.00
Witness Annual Fire Protection System Inspection (min. 2 hrs.)	\$120.00
Witness Annual Fire Protection System Inspection (in excess of 2 hrs.)	\$35.00 per hr.
Construction and Miscellaneous Fire Inspections (min. 2 hrs.)	\$120.00
Re-Inspection Fee	\$100.00
Duplicate or Replacement Permit Fee	\$25.00
Red Tag Fee	\$100.00



Land Zoning and Development Fees

Annexation Fees		\$500.00
De-annexation Fee		\$500.00
Special Use Permit Fees / Zone Change		
0 to 5 acres		\$500.00
Excess of 5 acres	\$10 per acre plus	\$500.00
Zone Change Case Withdrawal		
Before publication of a notice of Public Hearing		50% Refund
After Publication		No Refund
Appeal Fees		\$200.00
Variance Request Application Fee		\$200.00
Planned Development	\$50 per acre plus	\$500.00
Site Plan (w/engineering plans)		\$500.00
Preliminary Plat (w/preliminary plans)	\$20 per lot plus	\$250.00
Final Plat (w/construction plans)	\$20 per lot plus	\$250.00
Short Form Plat		N/A
Replat (w/construction plans)	\$20 per modified lot plus	\$100.00
Amended Plat (w/construction plans)	\$20 per modified lot plus	\$100.00
Floodplain Management Review		\$500.00



Rates and Fees for Water and Sanitary Sewer Services

Monthly Rates for Residential Water Service

- (a) Monthly base rate \$28.00
- (b) Plus, for each 1,000 gallons of water actually used:
- (1) Under 10,000 gallons used - \$3.00 per 1,000 gallons;
 - (2) 10,001-12,000 gallons used - \$3.80 per 1,000 gallons;
 - (3) 12,001 – 15,000 gallons used - \$4.13 per 1,000 gallons;
 - (4) 15,001 – 20,000 gallons used - \$4.68 per 1,000 gallons;
 - (5) 20,001 – 25,000 gallons used - \$5.23 per 1,000 gallons; and
 - (6) Over 25,000 gallons used - \$8.97 per 1,000 gallons.

Monthly Rates for Residential Sanitary Sewer Service

- (a) For up to 10,000 gallons of water used, monthly flat rate \$45.00
- (b) For water usage over 10,000 gallons of water used, monthly flat rate \$48.75

Monthly Rate for Commercial Water Services

- (a) Minimum monthly facility charge
- (1) ¾ inch meter - \$28.00
 - (2) 1 inch meter - \$36.00
 - (3) 1.5 inch meter - \$56.00
 - (4) 2 inch meter - \$86.00
 - (5) 4 inch meter - \$600.00
 - (6) 6 inch meter - \$1,000.00
- (b) For each 1,000 gallons of water metered \$3.00

Monthly Rates for Commercial Sanitary Sewer Service

- (a) Minimum monthly facility charge \$32.00
- (b) For each 1,000 gallons of water used \$2.50

Monthly Rates for Trash Collection Services

- (a) Monthly fee for each additional trash or recycle bin \$16.25
\$6.25

Monthly Rate for Fire Protection Services

\$6.80

Water Quality Samples for New Waterline Installation

4 testing locations or less

\$300.00 per day

5 testing locations or more

\$300.00 + \$50.00 for each location
in excess of 4

Note: Samples must be taken every 1,000 lineal feet of new pipe installation