

MINUTES OF  
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING  
TOWN OF PROVIDENCE VILLAGE, TEXAS  
PROVIDENCE VILLAGE TOWN HALL  
1755 MAIN STREET, PROVIDENCE VILLAGE, TEXAS

**TUESDAY, MAY 17, 2022**

7:30 P.M. Regular Session

*Pursuant to Section 551.127, Texas Government Code, one or more Councilmembers or employees may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.*

***Notice is hereby given that the Providence Village Town Council will conduct its Regularly Scheduled Meeting on Tuesday, May 17, 2022 at the Providence Village Town Hall with a quorum of the Town Council physically present. Limited seating for members of the public will be available using CDC recommended social distancing measures. The Town will utilize telephone and/or videoconference public meetings to facilitate public participation to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting. Telephonic or videoconferencing capabilities will be utilized to allow individuals to address the Council. Email comments may also be submitted to [csparks@pvtx.gov](mailto:csparks@pvtx.gov) by 3:00 p.m. the day of the meeting. Members of the Public are entitled to participate remotely via Zoom Meeting***

<https://us02web.zoom.us/j/83692824579?pwd=YytXUnMzSElrbIBPUkpxSVpJc3VmQT09>

Meeting ID: 836 9282 4579

Passcode: 051722

**IMPORTANT INFORMATION**

ZOOM can be accessed by telephone, mobile phone app or computer. You must have a computer or mobile phone app to see the PowerPoint slides.

For those participating by computer only, you must have a microphone enabled computer to communicate verbally. Otherwise you will have to call in via the telephone as well. If you participate through the mobile phone app you will be able to communicate verbally.

**MINUTES**

**REGULAR SESSION – 7:30 p.m.**

**I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Mayor Linda Inman called the meeting to order at 7:30 p.m. Town Council members present in person were Council Member Stojan Bacev, Council Member Jordan Woodard,

Mayor Pro-Tem Kelly Nelson, Council Member Victoria Mitchell and Council Member Jeff Doramus were physically present, being a quorum.

**II. INVOCATION**

Connie Sparks, Town Secretary, led the invocation.

**III. PLEDGE OF ALLEGIANCE**

**IV. OPEN FORUM:**

There were no requests to address the Town Council.

**V. PRESENTATION**

Ryan Williams was unable to make the presentation due to another commitment.

**VI. COMMITTEE REPORTS/STAFF REPORTS:**

a. Staff Reports

Brian Roberson provided a summary of the Town Hall activities.

**VII. CONSENT AGENDA** – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

a. Minute Approval – May 3, 2022 Town Council Regular Session Minutes

b. Administrative Action –

1. Monthly Public Fund Investment Act Report

2. Consider, discuss and approve review and recommendation regarding the Curfew Ordinance.

Mayor Linda Inman stated that the curfew ordinance will be removed at this time. Mayor Pro-Tem Kelly Nelson moved to approve the Consent Agenda; Council Member Jeff Doramus seconded. Motion carried: 5 in favor, 0 opposed.

**VIII. ACTION ITEMS**

a. Receive a report and hold a discussion on the Town of Providence Village's response to Coronavirus (COVID-19) and take action if community mitigation measures are needed.

Brian Roberson provided a summary of the COVID statistics.

- b. Oath of Office for Victoria Mitchell for Alderman Place 3 on the Town Council.

Town Secretary, Connie Sparks, administered the oath of office to Victoria Mitchell for Council Member Place 3.

- c. Oath of Office for Jeff Doramus for Alderman Place 5 on the Town Council.

Town Secretary, Connie Sparks, administered the oath of office to Jeff Doramus for Council Member Place 5.

- d. Consider, discuss and act upon acceptance of 2020-2021 Fiscal Year Audit.

Austin Henderson with Brooks Watson & Co. provided a summary of the financial audit. There was discussion regarding the recommended for incorporating budget into the accounting software. Mayor Pro-Tem Kelly Nelson moved to accept the financial audit; Council Member Jordan Woodard seconded. Motion carried: 5 in favor, 0 opposed.

- e. Consider, discuss and act upon Resolution declaring a vacancy in Place 6 position on the Town Council and creating interview schedule.

Brian Roberson recommended that the first meeting in June be cancelled and reschedule a special meeting on June 14<sup>th</sup>. There was discussion about what happens if there is no viable candidate.

Mayor Pro-Tem Kelly Nelson moved to approved Resolution No. 2022-249 declaring a vacancy; Council Member Victoria Mitchell second. Motion carried: 5 in favor, 0 opposed.

- f. Consider, discuss and act upon appointment of alternate members to the Zoning Board of Adjustments.

No action.

- g. Consider, discuss and act upon Town of Providence Village ethics policy.

Executive Session.

- h. Consider, discuss and act upon purchase, exchange and/or valuation of real estate.

Nothing to discuss.

- i. Consider, discuss and act upon legal and administrative status involving subrogation claim and/or litigation with ALINSCO.

Nothing to report.

- j. Consider, discuss and act upon fire contract modification for District 10/Artesia.

Executive Session.

- k. Identify agenda items to be discussed at future meeting.

1. Place 6 vacancy
2. BOA member
3. Short-term rental
4. Donna Sims zoning

Mayor Linda Inman closed the Town Council Regular Session and convened into Executive Session at 8:05 p.m.

## **IX. EXECUTIVE SESSION**

The Town Council will convene into executive session pursuant to Texas Government Section 551.001, *et seq.* to discuss the following:

- a. § 551.071: Consultation with Attorney to seek the advice of the Town Attorney or other legal counsel concerning pending or contemplated litigation or on a matter in which the duty of the attorney(s) to the Town under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act:
  1. To receive legal advice regarding purchase, exchange and/or valuation of real estate.
  2. To receive legal advice regarding subrogation claim and/or litigation with ALINSCO.
  3. To receive legal advice regarding fire contract modification for District 10/Artesia.
- b. § 551.071: Consultation with the Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act regarding: (i) Roles and duties of Town Council members
- c. §551.074 (a): to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee: Roles and duties of Town Council members

Mayor Linda Inman closed Executive Session and reconvened into Town Council Regular Session at 9:05 p.m.

## **X. RECONVENE INTO OPEN SESSION**

- a. Consider and act upon items discussed in Executive Session.


Mayor Pro-Tem Kelly Nelson moved to approve the fire contract modification for District 10/Artesia; Council Member Jordan Woodard seconded. Motion carried: 5 in favor, 0 opposed.

**XI. ADJOURNMENT**

Council Member Jordan Woodard moved to adjourn; Mayor Pro-Tem Kelly Nelson seconded. Motion carried: 5 in favor, 0 opposed.

Mayor Linda Inman adjourned the meeting at 9:08 p.m.

  
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Linda Inman, Mayor

6/27/22  
  
\_\_\_\_\_  
Date Minutes Approved

  
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Connie S. Sparks, TRMC  
Town Secretary

6-21-2022  
\_\_\_\_\_  
Date Minutes Approved

