

MINUTES OF
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING
TOWN OF PROVIDENCE VILLAGE, TEXAS
PROVIDENCE VILLAGE TOWN HALL
1755 MAIN STREET, PROVIDENCE VILLAGE, TEXAS

TUESDAY, MAY 16, 2023
7:30 P.M. Regular Session

Pursuant to Section 551.127, Texas Government Code, one or more Councilmembers or employees may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.

Notice is hereby given that the Providence Village Town Council will conduct its Regularly Scheduled Meeting on Tuesday, May 16, 2023 at the Providence Village Town Hall with a quorum of the Town Council physically present. Limited seating for members of the public will be available using CDC recommended social distancing measures. The Town will utilize telephone and/or videoconference public meetings to facilitate public participation to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting. Telephonic or videoconferencing capabilities will be utilized to allow individuals to address the Council. Email comments may also be submitted to hmcconnell@pvtx.gov by 3:00 p.m. the day of the meeting. Members of the Public are entitled to participate remotely via Zoom Meeting

<https://us02web.zoom.us/j/85822332774?pwd=RVpvM2M1S0dKbUI3YkdJU2JybkJNQT09>

Meeting ID: 858 2233 2774
Passcode: 051623

IMPORTANT INFORMATION

ZOOM can be accessed by telephone, mobile phone app or computer. You must have a computer or mobile phone app to see the PowerPoint slides.

For those participating by computer only, you must have a microphone enabled computer to communicate verbally. Otherwise, you will have to call in via the telephone as well. If you participate through the mobile phone app you will be able to communicate verbally.

MINUTES

REGULAR SESSION – 7:30 p.m.

I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Mayor Linda Inman called the meeting to order at 7:30 p.m. Town Council members present in person were Mayor Pro- Tem Kelly Nelson, Deputy Mayor Pro-Tem Victoria

Mitchell, Council Member Jeff Doramus, Council Member Jordan Woodard and Council Member Stojan Bacev, were physically present, being a quorum. Council Member James Stewart was absent.

II. INVOCATION

Pastor Eric Patrick with Harvest Ministries led the invocation.

III. PLEDGE OF ALLEGIANCE

IV. OPEN FORUM:

There were no requests to address the Town Council.

V. COMMITTEE REPORTS/STAFF REPORTS:

- a. Town Manager Reports– Permit Report, Code Compliance Case Summary Report, Water Utility Report, Library Report, City of Aubrey Police Report and City of Aubrey Fire Report.

Brian Roberson gave a summary of the Town Hall activities, Mayor Pro-Tem Kelly Nelson asked what is the best way for residents to report solicitors? Brian Roberson stated the best way to report a solicitor is by calling Town Hall or Aubrey Police Department if it is after hours.

- b. Chief Brooks Aubrey police Department – NIBRS Report.

Chief Brooks provided a summary of the NIBRS Report and stated going forward the report would be updated quarterly and clarified that the monthly Police Report numbers and the NIBRS Report numbers are not the same thing. Deputy Mayor Pro-Tem Victoria Mitchell asked what the difference between the two reports was? Chief Brooks stated that one reports the total number of crimes and the other the number of victims. Mayor Pro-Tem Kelly Nelson asked what “all other offenses” mean? Chief Brooks stated it includes traffic related offenses, criminal mischief, and lesser offense. Council Member Stojan Bacev suggested adding an additional column to the NIBRS report showing the total number of victims to the report.

VI. CONSENT AGENDA – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

- a. Minutes Approval:
 - 1. April 18, 2023 Town Council Regular Session Minutes
- b. Administrative Actions:
 - 1. Monthly Public Fund Investment Act Report

Deputy Mayor Pro- Tem Victoria Mitchell moved to approve the Consent Agenda; Council Member Jordan Woodard seconded. Motion carried: 6 in favor, 0 opposed.

VII. ACTION ITEMS

- a. Receive a report and hold a discussion on the Town of Providence Village's response to Coronavirus (COVID-19) and take action if community mitigation measures are needed.

Brian Roberson stated there were no updates.

- b. Consider and act on Resolution 2023-261 declaring the results of the General Election held Saturday, May 6, 2023 for the purpose of electing the Mayor and Two Council Members for Place 1 and 6 to a three-year term each.

Mayor Pro-Tem Kelly Nelson moved to approve Resolution 2023-261 declaring the results of the May 6, 2023 General Election. Council Member Jordan Woodard second. Motion carried: 6 in favor, 0 opposed.

- c. Oath of Office for Linda Inman as Mayor on the Town Council.

Town Secretary swore in Linda Inman.

- d. Oath of Office for Kelly Nelson as Council Member, Place 1 on the Town Council.

Town Secretary swore in Kelly Nelson.

- e. Oath of Office for Wes Dautrich as Council Member, Place 6 on the Town Council.

Town Secretary swore in Wes Dautrich.

- f. Presentation of Certificate of Appreciation to Council Member James Stewart for his service to the Town of Providence Village and the Town Council.

Mayor Linda Inman presented the Certificate of Appreciation to James Stewart and even though he was not present she wanted to thank him for his service to the residents and Town.

- g. Consider and act to appoint a Mayor Pro-Tempore.

Deputy Mayor Pro- Tem Victoria Mitchell nominated Council Member Kelly Nelson as Mayor Pro-Tem; Council Member Jordan Woodard second. Motion carried: 7 in favor, 0 opposed.

- h. Consider and act to appoint a Deputy Mayor Pro-Tempore.

Council Member Jordan Woodard nominated Council Member Victoria Mitchell as Deputy Mayor Pro-Tem; Council Member Stojan Bacev second. Motion carried: 7 in favor, 0 opposed.

- i. Consider and act on approval of final plat for Providence Commons, as submitted by Barry Rich on behalf of R&M Materials, LLC, consisting of approximately 32.585 acres, located SW corner of FM 2931 and Fishtrap Road as submitted in Universal Permit Application 23-00805-01.

Brian Roberson stated the Planning and Zoning Commission had approved the final plans with the following conditions: (1) Amend the drainage plans to show collection point of water in Block C lot 1X, Block D Lot 2X, Block E Lot 3X, Block F lot 4X, Block G Lot 5X; (2) Amend the drainage plans to show storm manhole with maximum spacing of 500' at non-wye junction locations; (3) Amend paving details to show roll-over curb details or show details for rebar in standard curb and also address how curb cuts will be addressed; (4) Remove the X designation from lot 6 on the plat as it is not a common lot; (5) Divide Block H into lots showing developable lot and storm detention, per the preliminary plat; and (6) Provide detention calculations for the future development or state future development will have onsite detention.

Mayor Linda Inman asked if there was a time frame in place of when the conditions needed to be met? Town Attorney Cynthia Kirchoff stated there is not a time frame set. Deputy Mayor Pro Tem- Victoria Mitchell asked if the Town could put a time frame for the conditions. Cynthia stated the Developer for the was present and they could ask him. Scott McMahon 6500 Meyer Way, McKinney, Texas 75070 stated they had received the conditions and are aware that they would need to be met before moving forward.

Mayor Pro-Tem Kelly Nelson moved to approve the final plat for Providence Commons with the conditions mention; Council Member Jordan Woodard second. Motion carried: 7 in favor, 0 opposed.

- j. Consider and act on Ordinance No. 2023-268 amending the 2022-2023 Fiscal Year Budget by \$1,132,013.73 for budget expenditures as stated in Exhibit "A", related to the purchase of Town property located at 10060 Liberty Road, and to exclude State and

Local Fiscal in Recovery Funds (SLFRF) COVID Funds received in FY2021-2022, after the FY2022-2023 budget was adopted.

Brian Roberson stated the need to consolidate \$50,000.00 for cleanup and repairs related to the purchase of Town property located at 10060 Liberty Road, and the COVID Funds came in after the Town Council had approved the FY2022-2023 budget.

Council Member Jordan Woodard moved to approve Ordinance No. 2023-268 amending the 2022-2023 Fiscal Year Budget; Council Member Jeff Doramus second. Motion carried: 7 in favor, 0 oppose.

- k. Consider and act to appoint an alternate member to Zoning Board of Adjustments. Brian Roberson stated David Brockett had applied for the Zoning Board of Adjustments at the present time there were opening for alternate, and the Council could appoint him as an alternate.

Council Member Jeff Doramus moved to nominate David Brockett as an alternate to the Zoning Board of Adjustment; Council Member Stojan Bacev second. Motion carried: 6 in favor, Mayor Linda Inman opposed.

- l. Identify agenda items to discuss at future meeting.

Generator BID
Cell Tower Ordinance

X. ADJOURNMENT

Mayor Pro- Tem Kelly Nelson moved to adjourn; Council Member Jordan Woodard seconded. Motion carried: 7 in favor, 0 opposed.

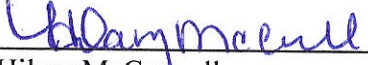
Mayor Linda Inman adjourned the meeting at 8:07 p.m.



Linda Inman, Mayor



Date Minutes Approved



Hilary McConnell
Town Secretary

Date Minutes Approved

