

MINUTES OF  
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING  
TOWN OF PROVIDENCE VILLAGE, TEXAS  
PROVIDENCE VILLAGE TOWN HALL  
1755 MAIN STREET, PROVIDENCE VILLAGE, TEXAS

**TUESDAY, JANUARY 3, 2023**

7:30 P.M. Regular Session

*Pursuant to Section 551.127, Texas Government Code, one or more Councilmembers or employees may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.*

***Notice is hereby given that the Providence Village Town Council will conduct its Regularly Scheduled Meeting on Tuesday, January 3, 2023, at the Providence Village Town Hall with a quorum of the Town Council physically present. Limited seating for members of the public will be available using CDC recommended social distancing measures. The Town will utilize telephone and/or videoconference public meetings to facilitate public participation to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting. Telephonic or videoconferencing capabilities will be utilized to allow individuals to address the Council. Email comments may also be submitted to [hmcconnell@pvtx.gov](mailto:hmcconnell@pvtx.gov) by 3:00 p.m. the day of the meeting. Members of the Public are entitled to participate remotely via Zoom Meeting***

<https://us02web.zoom.us/j/82163114845?pwd=V2pXckRJQkIBRUluSFZINEorUzFaZz09>

Meeting ID: 821 6311 4845

Passcode: 122722

**IMPORTANT INFORMATION**

ZOOM can be accessed by telephone, mobile phone app or computer. You must have a computer or mobile phone app to see the PowerPoint slides.

For those participating by computer only, you must have a microphone enabled computer to communicate verbally. Otherwise, you will have to call in via the telephone as well. If you participate through the mobile phone app you will be able to communicate verbally.

**MINUTES**

**REGULAR SESSION – 7:30 p.m.**

**I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Mayor Linda Inman called the meeting to order at 7:30 p.m. Town Council members present in person were Council Member Jordan Woodard, Mayor Pro-Tem Kelly Nelson,

Council Member Stojan Bacev, Council Member James Stewart, and Council Member Jeff Doramus were physically present, Deputy Mayor Pro-Tem Victoria Mitchell joined via Zoom, being a quorum.

**II. INVOCATION**

Brian Roberson, Town Manager, led the invocation.

**III. PLEDGE OF ALLEGIANCE**

**IV. OPEN FORUM:**

There were no requests to address the Town Council.

**V. COMMITTEE REPORTS/STAFF REPORTS:**

a. Staff Reports

Brian Roberson provided a summary of the Town Hall activities.

**VI. CONSENT AGENDA** – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

a. Minute Approval –January 3, 2023, Town Council Regular Session Minutes

b. Administrative Actions –

1. Monthly Public Fund Investment Act Report

Mayor Pro-Tem Kelly Nelson moved to approve the Consent Agenda; Council Member Jeff Doramus seconded. Motion carried: 7 in favor, 0 opposed.

**VII. ACTION ITEMS**

a. Receive a report and hold a discussion on the Town of Providence Village’s response to Coronavirus (COVID-19) and take action if community mitigation measures are needed.

Brian Roberson provided a summary of the COVID statistics.

b. Consider, discuss and act upon approval of amended plat for Enclave at Pecan Creek, Phase III.

Brian Roberson reported that this was a minor amendment that did not require prior approval from the Planning and Zoning since it does not change the number of lots.

Rather the amended plat includes a Right of Way / Utility easement to the front of the lots that were inadvertently excluded from the final plat.

Council Member Jordan Woodard moved to approve the amended plat for Enclave at Pecan Creek, Phase III; Council Member James Stewart second. Motion carried: 7 in favor, 0 opposed.

- c. Consider, discuss and act upon nominations and appointments to the Planning and Zoning Commission.

Brian Roberson reported two applications were submitted for this position, Dustin Clay and Don Fisher, Brian Roberson stated the Town also had an opening as an alternate to the Planning and Zoning and both applications could be used to fill either of these positions.

Council Member Jordan Woodard moved to nominate Don Fisher to the Planning and Zoning Commission; Council Member James Stewart second. Motion carried: 7 in favor, 0 opposed.

- d. Consider, discuss and act upon nomination and appointment of alternate member of the Planning and Zoning Commission.

Council Member Jordan Woodard moved to nominate Dustin Clay as an alternate to the Planning and Zoning Commission; Council Member James Stewart second. Motion carried: 7 in favor, 0 opposed.

- e. Consider, discuss and act upon appointment of members to the Planning and Zoning Commission to fill the positions which expired on December 31, 2022.

Mayor Pro-Tern Kelly Nelson nominate Stephen White and Rachel Tracy, to terms that will expire December 31, 2024; Council Member Jordan Woodard seconded. Motion carried: 7 in favor, 0 opposed.

- f. Consider, discuss and act upon appointment of alternate members to the Planning and Zoning Commission to fill the positions which expired on December 31, 2022.

Mayor Pro-Tern Kelly Nelson nominate Rhonda Bradford, to a term that will expire December 31, 2024; Council Member Jordan Woodard seconded. Motion carried: 7 in favor, 0 opposed.

- g. Consider, discuss and act upon appointment of members to the Zoning Board of Adjustments to fill the positions which expired on December 31, 2022.

Mayor Pro-Tern Kelly Nelson nominate Kenneth Pulver, Alonzo Tutson and Rebekah Corder, to terms that will expire December 31, 2024; Council Member Jordan Woodard seconded. Motion carried: 7 in favor, 0 opposed.

h. Identify agenda items to be discussed at future meeting.

1. Woodstone application for Phase II and III
2. Set up interview for EDC
3. Inframark Agreement Utility Payment System
4. Site Landscaping Agreement
5. May 2023 Election
6. Law Enforcement ILA

Mayor Linda Inman closed the Town Council Regular Session and convened into Executive Session at 7:47 p.m.

### VIII. EXECUTIVE SESSION

The Town Council will convene into executive session pursuant to Texas Government Section 551.001, *et seq.* to discuss the following:

- a. § 551.074: Personnel Matters, to deliberate the appointment, employment (including, but not limited to compensation), evaluation, and duties of the Town Secretary position.
- b. § 551.071: Consultation with attorney, to seek advice of the Town Attorney concerning pending or contemplated litigation or on a matter in which the duty of the attorney(s) to the Town under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act relating to the Town Secretary.

Mayor Linda Inman closed Executive Session and reconvened into Town Council Regular Session at 8:19 p.m.

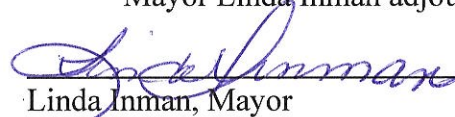
### IX. RECONVENE INTO OPEN SESSION

In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Open Session to consider action, if any, on matters discussed in Executive Session.

### X. ADJOURNMENT

Mayor Pro-Tem Kelly Nelson moved to adjourn; Council Member Jordan Woodard seconded. Motion carried: 7 in favor, 0 opposed.

Mayor Linda Inman adjourned the meeting at 8:19 p.m.

  
Linda Inman, Mayor

  
Hilary McConnell  
Interim Town Secretary



11/17/23  
Date Minutes Approved

11/17/23  
Date Minutes Approved